

**DRAFT**

**Planning Board June 26, 2019 Meeting Minutes**

The meeting was held at the Aurora Firehouse meeting room at 6:30 pm

**Present:** Chairperson Pat Bianconi, Pat Foser, Michele Murphy, Pam Sheradin and Frank Zimdahl

**Others Present**

**Village Officials:** Clerk Ann Balloni, ZBA member Laura Holland, and Planning Board Alternate Thea Miller

**Members of the Public:** G. Alan Clugston and Michael Bricco

**Call to Order:** Ms. Bianconi called the meeting to order at 6:30 pm.

**Changes to the Agenda:** The review for Application #19-10 is postponed to July 24, 2019

**Approval of Minutes:** On motion by Ms. Murphy, seconded by Ms. Foser, the Planning Board voted to approve the May 22, 2019 minutes.

AYES: Bianconi, Foser, Murphy, Sheradin and Zimdahl

NAYS: None

Motion carried unanimously.

**Announcements:** Ms. Bianconi announced the annual Blessing of the Boats followed by the Fire Department Dock Dedication on July 5 at 6:00 p.m.

**Visitor Welcome:** Ms. Bianconi welcomed all visitors and there were no comments.

**Old Business:** No Old Business was discussed.

**New Business**

**Application #19-15 from Jim Kirkwood for exterior renovations at 331 Main St (Tax Map #181.16-1-25)**

Ms. Bianconi explained that the Planning Board is only concerned with the deck portion of the renovation as it is a change in the footprint of the previous deck.

Ms. Bianconi noted that the project is a Type II Action requiring no further environmental review, completing the SEQR process. Ms. Bianconi also noted that the Community Preservation Panel issued a Certificate of Appropriateness for the deck at their May 1, 2019 meeting.

Ms. Holland requested that her family be noted on the application as neighbors to the south before declaring the application complete. Mr. Bricco added the Hollands as neighbors on the application.

On motion by Mr. Zimdahl, seconded by Ms. Foser, the Planning Board voted to deem Application #19-15 complete.

AYES: Bianconi, Foser, Murphy, Sheradin and Zimdahl

NAYS: None

Motion carried unanimously.

Mr. Bricco described a “squaring off” of the deck by extending the north-west and south-west corners 7’. Ms. Bianconi confirmed that the deck meets all setback requirements.

The Planning Board reviewed the Site Plan checklist in section 903.C of the Village Zoning Law and Ms. Sheradin questioned hours of construction. Mr. Bricco replied that the hours are Monday-Friday, 7:30 a.m.-4:00 p.m.

On motion by Ms. Murphy, seconded by Mr. Zimdahl, the Planning Board voted to approve the deck replacement segment of Application #19-15, as submitted.

AYES: Bianconi, Foser, Murphy, Sheradin and Zimdahl

NAYS: None

Motion carried unanimously.

Mr. Bricco offered to answer any questions that the Planning Board has regarding Application #19-20 to build a dock, but Ms. Bianconi replied that the file goes to the Zoning Board of Appeals first for an Area Variance and the Planning Board has not yet reviewed the file.

The Planning Board discussed the timeline for review of Application #19-10 from the Inns of Aurora to convert Taylor House to a conference center. The State Environmental Quality Review was postponed to the July meeting, given the absence of the consultant to the village, due to a family emergency. During the discussion, it was discovered that three Board members and the alternate have a conflict the night of the July 24, 2019 meeting. A tentative date of July 18, 2019 was set with Ms. Bianconi agreeing to contact the consultant and the Village Attorney to confirm their availability. Ms. Bianconi reminded the members to review all materials submitted thus far.

Ms. Sheradin questioned Application #19-11 from Katherine Osborn for a new shed at 525 Main St, approved by the Planning Board at their May 22, 2019 meeting. Ms. Sheradin noted extensive excavation of the project site that was not indicated on the application. Ms. Sheradin also questioned the removal of hedgerows as the neighboring property flooded during the last storm and dirt/silt from the project flowed onto the property as well. Ms. Bianconi will discuss with the Village Code Enforcement Officer if an Order to Remedy is warranted.

**Adjournment:** On motion by Ms. Murphy, seconded by Ms. Sheradin, the Planning Board voted to adjourn the meeting at 7:15 p.m.

AYES: Bianconi, Foser, Murphy, Sheradin and Zimdahl

NAYS: None

Motion carried unanimously.

Respectfully submitted,

Ann Balloni  
Village Clerk