

DRAFT
Zoning Board of Appeals January 8, 2020
Regular Meeting Minutes

Held in the Aurora Firehouse Meeting Room at 7:00 PM

Present: Chair Karen Hindenlang, Alexis Boyce, Laura Holland, and Ann Tobey

Absent: Jeri Vargo

Others Present: Village Clerk Ann Balloni and Michael Bricco

Call to Order: Ms. Hindenlang called the meeting to order at 7:00 p.m.

Changes to the Agenda: Ms. Hindenlang requested that “schedule Public Hearing” be deleted from the agenda for Application #19-20. Ms. Hindenlang noted that it remains to be seen if the file includes the necessary information to schedule a Public Hearing.

Approval of Minutes: On motion by Ms. Boyce, seconded by Ms. Tobey, the ZBA voted to approve the minutes of July 10, 2019.

AYES: Hindenlang, Boyce, Holland, and Tobey

NAYS: None

Motion carried.

Announcements: Ms. Balloni reminded the ZBA of the upcoming Planning & Zoning Conference, April 19-21 in Bolton Landing, NY. Ms. Boyce and Ms. Vargo are attending.

Old Business: Ms. Holland questioned the status of the letter to the Village Board of Trustees regarding dock regulations in the Village Zoning Law. Ms. Holland volunteered to follow-up and requested from the clerk that the Planning Board recommendations be emailed to her.

New Business

Application #19-20 from Jim Kirkwood for an Area Variance for a dock at 331 Main St (Tax Map #181.16-1-25)

Ms. Hindenlang noted that Mr. Kirkwood authorized representation by his contractor, Mike Bricco.

Ms. Hindenlang explained that, in order to set a Public Hearing date, the ZBA must determine if the file is sufficient, timely and complete, and that completeness included accuracy. The members reviewed the Appeal and letters received from the Village Code Enforcement Officer, his original denial dated October 10, 2019 and his correction of January 6, 2020, and all agree that the file is sufficient and timely.

Ms. Hindenlang addressed the clerk and CEO’s request to the applicant for a “clean copy” of the application form, given various copies, dates and amendments in the file. Ms. Hindenlang noted that the signed appeal form, dated November 5, 2019 must have all the accurate information.

Ms. Hindenlang gave Mr. Bricco a copy of the signed November 5, 2019 appeal form to review with notes indicating needed corrections and amendments for the form to be accurate and complete. Mr. Bricco agreed to the recommended changes and amended the original November 5, 2019 signed copy, to include

supplemental information found on an unsigned appeal of Nov. 4, 2019, as well as an improperly dated subsequent form, and remedied several omissions in the November 5, 2019 appeal. He then initialed and dated any/all changes. Once the changes were made, initialed and dated the ZBA members reviewed the form and agreed that the appeal for Application #19-20 is complete.

Ms. Hindenlang noted that sketches of the proposed dock platform in the file are on an old survey map but explained that a detailed site plan map of the property is included for a separate project submitted by Mr. Kirkwood, Application #19-15, that the ZBA should review.

The ZBA discussed a site visit to the property and Ms. Hindenlang reminded the Board that no more than two members at a time may visit the site, otherwise it is considered a quorum of a public body. Mr. Bricco confirmed that the ZBA members may visit the property at their convenience. Mr. Bricco indicated he would not object to a February hearing with only four out of five board members present.

On motion by Ms. Tobey, seconded by Ms. Holland, the ZBA voted to schedule a Public Hearing for Application #19-20 for February 12, 2020 at 7:00 p.m.

AYES: Hindenlang, Boyce, Holland, and Tobey

NAYS: None

Motion carried unanimously.

Adjournment: On motion by Ms. Boyce, seconded by Ms. Holland, the ZBA voted to adjourn the meeting at 7:30 p.m.

AYES: Hindenlang, Boyce, Holland, and Tobey

NAYS: None

Motion carried unanimously.

Respectfully submitted,

Ann Balloni
Village Clerk