

DRAFT
Village of Aurora Board of Trustees April 27, 2022 Annual Organizational and Regular Meeting
Minutes

The meeting was held at the Aurora Firehouse Meeting Room at 6:00 p.m.

Present: Mayor James Orman, Trustees Matt Bianconi, L. John Miller, Janet Murphy, and Frank Zimdahl

Others Present: Cayuga County Legislator, Bob Shea

Village Officials: Clerk Ann Balloni, Treasurer Deborah Brooks, Planning Board member Pat Foser, ZBA member Laura Holland, Historian Dr. Linda Schwab, Engineer Ken Teter, and DPW Superintendent Kurt Wilmot

Members of the Public: Inns of Aurora Controller, Jodi Bennett

Organizational Meeting Call to Order: Mayor Orman called the annual organizational meeting to order at 6:02 p.m. and all rose for the Pledge of Allegiance

Annual Appointments

Clerk/Tax Collector and Deputy Clerk/Treasurer: On motion by Trustee Miller, seconded by Trustee Zimdahl, the Village Board voted to approve the two-year appointments of Ann Balloni and Deborah Brooks as Clerk/Tax Collector and Deputy Clerk/Treasurer, respectively.

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

Deputy Mayor/Village Historian/Planning Board Vacancy: On motion by Trustee Zimdahl, seconded by Trustee Miller, the Village Board voted to approve Janet Murphy as Deputy Mayor, Dr. Linda Schwab as Village Historian, and Tee-Ann Hunter to the Planning Board.

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

Mayor Orman confirmed that the trustees received and reviewed the annual organizational resolutions and there were no questions or comments. Mayor Orman noted that the Harassment & Discrimination Policy should be updated to designate the mayor and deputy mayor as the compliance officers.

VB RESOLUTION NO. 22-09
DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED that *The Citizen* is hereby designated to be the official newspaper of the Village of Aurora.

BE IT ALSO RESOLVED that this resolution shall take effect immediately.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

VB RESOLUTION NO. 22-10
DATES OF REGULAR and SPECIAL MEETINGS

WHEREAS; the Open Meetings Law requires that the news media and public must have at least 72 hours notice prior to the holding of any regularly scheduled meeting [Public Officers Law 104(1)]. This can be accomplished by notifying the public and the news media of each specified meeting. Alternatively, the board may authorize the clerk to send a single letter to the news media, with a corresponding public posting of a notice indicating the schedule of the regular board meetings, as adopted by the board of trustees at the organizational meeting. This notice to both the news media and the public should state the dates of the meetings, the place of the meetings, and the times at which the meetings will be held, and

WHEREAS; no state law prescribes the number of frequency of meetings which must be held by a board of trustees. The board of trustees decides, by resolution adopted at the organizational meeting, when they will meet, and also,

WHEREAS; no state law prescribes the procedure for calling or holding a special meeting of the board of trustees. There is often confusion as to who can call or require a special meeting. With regard to special meetings, the Open Meetings Law requires that notice be given to the news media and to the public as soon as practicable after the calling of the special meeting. See Public Officers Law 104(2), and

WHEREAS; notice requirements to village officials are not stated in stature, but case law has indicated that any notice procedure adopted must be reasonably calculated to ensure that all members of the board of trustees have notice of the meeting. This may be accomplished by having the village clerk contact each member individually, or by having individual trustees contact other trustees by letter, phone, or personally. In adopting such rules, it is wise to remember that in some emergency situations it may be necessary to call a special meeting on quite short notice. Thus, the procedure should be flexible, without any provisions which might delay the meeting. Thus, a mailing is usually not a good method of calling a special meeting, and

BE IT RESOLVED that the Board of Trustees of the Village of Aurora shall meet on the third (3rd) Wednesday of the month at 6:00 PM in the Firehouse Meeting Room. Notification of a change in date, time or place shall be timely.

BE IT ALSO RESOLVED that Special Meetings of the Aurora Board of Trustees of the Village of Aurora may be called by the Mayor or by the Clerk upon request of two members of the Board. If called by the Clerk or the Mayor, the remaining Board Members and the Public shall be given three (3) days notice unless an emergency exists, in which case notice shall be given as early as possible.

BE IT FURTHER RESOLVED, that the Organizational Meeting for 2023 shall be held on the third Wednesday in April (April 19, 2023).

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

VB RESOLUTION NO. 22-11

RULES and PROCEDURES

BE IT RESOLVED that the meetings of the Board of Trustees of the Village of Aurora shall be governed by Roberts’ Rules of Order.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

**VB RESOLUTION NO. 22-12
PROCUREMENT POLICY**

PURCHASING PROCEDURES AND POLICIES AS OF August 19, 2015

All requests for Purchases of goods and services shall be referred to the Clerk. Whenever possible, purchases shall be procured under county/state contracts.

I. COMPETITIVE PROCUREMENTS:

A. A determination shall be made on the basis of estimates as to whether competitive bidding is necessary as follows:

- 1. Public Works (including Services) over \$35,000.00
- 2. Purchase Contracts over \$ 20,000.00

II. NON-COMPETITIVE (NON-Bid) PROCUREMENTS:

A. Estimated amount of Purchase Contract	Method*
\$1,000 - \$4,999	2 Verbal Quotations
\$5,000 - \$9,999	2 Written/Fax Quotations
\$10,000 - \$20,000	3 Written/Fax Quotations or Written requests for quotations

B. Estimated amount of Public Works Contracts	Method
\$1,000 - \$9,999	2 Verbal Quotations
\$10,000 - \$19,999	2 Written/Fax Quotations
\$20,000 - \$35,000	3 Written/Fax Quotations or Written requests for quotations

A good faith effort shall be made to obtain the required number of proposals or quotations. If unable to obtain the required number of proposals or quotations, documentation of the attempt made is required.

* Photocopied catalog pages will suffice as quotations.

III. OFFICE PROCEDURES:

A. No Purchase shall be made until:

1. Clerk checks availability of funds.
2. Clerk provides Purchase Order Number, Vouchers and Tax Exemption Certificate.
3. If purchasing by PHONE, give vendor Purchase Order Number assigned by Clerk.
4. If purchasing in PERSON, have Vendor note Purchase Order Number on sales receipt. Check sales receipt before signing to be sure items being charged are what is received.
5. Forward delivery receipts and/or invoice to the Clerk.

B. Awards to other than the lowest priced Vendors:

Whenever any contract is awarded to other than the lowest responsible dollar offered, reasons shall be documented. The documentation will include an explanation of how the award will achieve savings or how the offered is not responsible. A determination that the offered is not responsible shall be made by the purchaser and may not be challenged under any circumstances.

All problems with vendors or service matters must be reported to the Clerk/Treasurer for reference in future procurement activities.

BE IT RESOLVED that the Board of Trustees continue the Procurement Policy which was adopted on August 19, 2015.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

**VB RESOLUTION NO. 22-13
ADVANCED APPROVAL OF CLAIMS**

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and credit card claims so as not to incur penalty fees, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

NOW, THEREFORE BE IT RESOLVED:

Section 1: that the Board of Trustees authorizes payment in advance of audit or claims for public utility services, postage, freight and express charges and all such claims shall be presented at the

next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2: that this resolution shall take effect immediately.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

**VB RESOLUTION 22-14
MILEAGE ALLOWANCE**

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED,

Section 1. that the Board of Trustees shall approve reimbursement to such officers and employees at the current IRS rate per mile.

Section 2. That this resolution shall take effect immediately.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

**VB RESOLUTION NO. 22-15
ATTENDANCE AT SCHOOLS AND CONFERENCES**

WHEREAS, there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School, b) The New York Conference of Mayors and Fall Training School for fiscal officers and municipal clerks; c) County Association Meetings; d) Annual Meetings; e) Training Schools, and f) etc.

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools, benefits the municipality.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are hereby authorized to attend the following schools: the mayor, trustees, clerk/tax collector, treasurer, WWTP operators, members of the Zoning Board of Appeals, Planning Board and Community Preservation Panel, Village Attorney and Code/Zoning Officers/Inspectors.

Section 2. That this Resolution shall take place immediately.

Motion moved by Trustee Murphy
Seconded by Trustee Bianconi
AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl
NAYS: None
Motion carried unanimously.

**VB RESOLUTION NO. 22-16
DESIGNATION OF DEPOSITORIES**

WHEREAS, the Board of Trustees have determined that Village Law 4-412 (3) 2 required the designation of banks or treasuries for the deposit of all village monies:

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees does hereby designate the following institutions as depositories of all monies received by the Village Treasurer, Clerk and Receiver of Taxes.

Names of institutions: **CAYUGA LAKE NATIONAL BANK
TOMPKINS TRUST COMPANY**

Section 2. That this resolution shall take effect immediately.

Motion moved by Trustee Murphy
Seconded by Trustee Bianconi
AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl
NAYS: None
Motion carried unanimously.

**VB RESOLUTION NO. 22-17
BENEFITS PACKAGE**

HOLIDAYS

- * New Year's Day
- * Martin Luther King, Jr Day
- * Presidents Day
- * Memorial Day
- * Independence Day
- * Labor Day
- * Veterans Day
- * Thanksgiving Day and Friday
- * Christmas Day

When News Year Day, Independence Day and Christmas Day fall on Sunday, employees shall have Monday off. When they fall on Saturday, they shall have Friday off.

When Christmas falls on a Tuesday, Wednesday, Thursday or Friday, employees shall have one-half (1/2) day on December 24th.

VACATIONS - NON-CUMULATIVE:

Ten (10) days after first year of employment
Fifteen (15) days after five (5) years of employment
Twenty (20) days after ten (10) years of employment

Vacation dates to be set in consultation with supervisor.

PERSONAL TIME - NON-CUMULATIVE:

Two (2) days in each of first five (5) years
Three (3) days in each year thereafter

SICK TIME – NON-CUMULATIVE

One day per month worked, cumulative to a total of sixty (60) working days.

*Non-cumulative - Not reimbursable if not used.

HEALTH INSURANCE (1/16/94):

1. Active Employees:
 - a. Full-time: village will pay full cost of individual or family policy, as provided through Excellus of Central New York.
 - b. Part-time: part-time employees are eligible for coverage but must pay the premium through payroll deduction.
2. Retirees:

Full-time employees who have served the village faithfully and conscientiously for at least 20 years and choose retirement at age 62 shall have coverage continued until age 65 at which time the retiree shall be provided with individual Medicare supplementary coverage.

RETIREMENT:

Coverage under the New York State and Employees Retirement System Tier III, Tier IV, Tier V, and Tier VI. Coverage paid – 97% by the Village and 3% by the employee.

SOCIAL SECURITY:

Employer pays 7.65% of income earned by employee into system. Employee has a like amount deducted from earnings.

WORKERS' COMPENSATION:

Coverage paid in full by employer for injury or illness of employee that occurs while at work.

NEW YORK DISABILITY INSURANCE:

Coverage paid in full by employee for injury or illness of employee that occurs while not at work.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

**VB RESOLUTION NO. 22-18
WORKPLACE VIOLENCE PREVENTION POLICY &
INCIDENT REPORTING**

BE IT RESOLVED that the Board of Trustees continue the Workplace Violence Prevention Policy which was adopted on June 16, 2010.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

**VB RESOLUTION NO. 22-19
DISCRIMINATION AND HARASSMENT POLICY**

BE IT RESOLVED that the Board of Trustees continue the Sexual Harassment Policy which was adopted on November 14, 2018 and revised July 15, 2020.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

**VB RESOLUTION NO. 22-20
AMERICANS WITH DISABILITIES ACT (ADA) EMPLOYMENT POLICY**

BE IT RESOLVED that the Board of Trustees continue the American with Disabilities Employment Policy which was adopted on October 18, 2000.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

VB RESOLUTION NO. 22-21

RIGHT TO KNOW POLICY

WHEREAS New York State mandated local municipalities inform employees of the New York State Right to Know Policy regarding health effects and hazards of toxic substances and,

WHEREAS the Village of Aurora has continuously and conspicuously posted the New York State Right to Know Policy on Village properties,

BE IT RESOLVED that the Board of Trustees adopt the New York State Right to Know Policy.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

**VB RESOLUTION NO. 22-22
CODE OF ETHICS POLICY**

BE IT RESOLVED that the Board of Trustees follow the Code of Ethics Policy which was adopted on April 20, 2016.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

**VB RESOLUTION NO. 22-23
AUTHORIZING ADOPTION OF STANDARD WORKDAY AND REPORTING RESOLUTION**

WHEREAS the Village of Aurora is mandated by New York State to adopt a Standard Workday and Reporting Resolution; and

WHEREAS the Village of Aurora Board of Trustees considered Resolution #22-23 at their April 27, 2022 Organizational Meeting; and

NOW THEREFORE BE IT RESOLVED that the Village of Aurora, Location code 40420, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body and post Resolution #22-23 on the Village of Aurora office bulletin board for 30 days.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

VB RESOLUTION #22-24 JURY DUTY POLICY

BE IT RESOLVED that the Board of Trustees follow the Jury Duty Policy which was adopted on March 15, 2017.

Motion moved by Trustee Murphy

Seconded by Trustee Bianconi

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

Adjournment: On motion by Trustee Miller, seconded by Trustee Bianconi, the Village Board voted to adjourn the annual organizational meeting at 6:05 p.m.

AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl

NAYS: None

Motion carried unanimously.

Mayor Orman called the regular meeting to order at 6:06 p.m.

Changes to the Agenda: Mayor Orman introduced Cayuga County Legislator, Bob Shea. Mr. Shea informed the Board that he is working on funding for the Aurora Free Library and consulting with the Cayuga County Water & Sewer Authority (CCWSA) on local water projects. Mr. Shea is also addressing Bail Reform and overtime pay included in the Farm Bill.

Approval of Minutes

March 16, 2022: On motion by Trustee Murphy, seconded by Trustee Bianconi, the Village Board voted to approve the March 16, 2022 minutes

AYES: Bianconi, Murphy, and Orman

NAYS: None

ABSTAIN: Miller and Zimdahl (Miller and Zimdahl began their trustee terms on April 4, 2022)

Motion carried unanimously.

March 30, 2022, Special Meeting: On motion by Trustee Murphy, seconded by Trustee Bianconi, the Village Board voted to approve the March 30, 2022 special meeting minutes

AYES: Bianconi, Murphy, and Orman

NAYS: None

ABSTAIN: Miller and Zimdahl (Miller and Zimdahl began their trustee terms on April 4, 2022)

Motion carried unanimously.

Announcements

Clerk:

- Village support letter to Congressman Katko on behalf of the CCWSA Water Improvement Project
- Sales Tax distribution list included in member packets
- Village received the Worker's Comp Alliance safety award
- Climate Smart Community acknowledgement
- Frank Zimdahl submitted his letter of resignation from the Village Planning Board upon his election as Village Trustee

Visitor Welcome: Mayor Orman welcomed all visitors and there were no comments.

Treasurer's Report: On motion by Trustee Zimdahl, seconded by Trustee Murphy, the Village Board voted to accept the March Treasurer's Report.

AYES: Bianconi, Miller, Murphy, Orman and Zimdahl

NAYS: None

Motion carried unanimously.

Budget Modifications

\$117.14 From: F1990.4 Contingent Account

To: F8310.4 Water Administration-Contractual

\$110.00 From: F1990.4 Contingent Account

To: F820.41 Source of Supply-Engineering

On motion by Trustee Bianconi, seconded by Trustee Murphy, the Village Board voted to accept the Budget Modifications in the Water Fund.

AYES: Bianconi, Miller, Murphy, Orman and Zimdahl

NAYS: None

Motion carried unanimously.

Bills

General: On motion by Trustee Murphy, seconded by Trustee Bianconi, the Village Board voted to approve the General Fund Abstract #11 for payment.

Voucher #345, 346, 349-372, 374, 375, and 378-382

Total: \$12,642.09

AYES: Bianconi, Miller, Murphy, Orman and Zimdahl

NAYS: None

Motion carried unanimously.

Water: On motion by Trustee Murphy, seconded by Trustee Zimdahl, the Village Board voted to approve the Water Fund Abstract #11 for payment.

Voucher #346-348, 359, 367, 369, 375, 376, 381, and 383

Total: \$4,588.23

AYES: Bianconi, Miller, Murphy, Orman and Zimdahl

NAYS: None

Motion carried unanimously.

Sewer: On motion by Trustee Murphy, seconded by Trustee Zimdahl, the Village Board voted to approve the Sewer Fund Abstract #11 for payment.

Voucher #346, 349-351, 359, 373, 377, 380, 382, and 384

Total: \$4,129.74

AYES: Bianconi, Miller, Murphy, Orman and Zimdahl

NAYS: None

Motion carried unanimously.

Water Improvement Project: On motion by Trustee Murphy, seconded by Trustee Bianconi, the Village Board voted to approve the Water Improvement Project Fund Abstract #11 for payment.

Voucher #367

Total: \$55.00

AYES: Bianconi, Miller, Murphy, Orman and Zimdahl

NAYS: None

Motion carried unanimously.

Reports

Code Officer (see attached): Officer Green reported on recent permit activity

Historian (see attached): Dr. Schwab submitted an addendum to her report (attached) emphasizing the importance of finding a permanent home for the village historical records. Currently, records are housed in Cayuga Lake National Bank (Aurora branch), the Aurora Masonic Center, and Patrick Tavern. Unfortunately, CLNB needs the space for staff and have requested that the records be removed ahead of the December 31, 2022 deadline. Cleveland Hall at Wells College was suggested.

Trustee Zimdahl questioned the viability of Patrick Tavern as a year-round space. Dr. Schwab replied that currently the three-season use is acceptable for the Tuesday Farmer's Market (weekly spring-fall and monthly in the winter) and other groups have hosted events there.

Miscellaneous

Cayuga Lake Watershed IO (CWIO): Ms. Balloni reported that CWIO is beginning the interview process for hiring a watershed manager.

Hydrilla schedule for 2022: Ms. Balloni attended a webinar hosted by the Army Corps of Engineers. Army Corps will once again oversee the herbicide treatments this summer, along with the NY State DEC. The Army Corps is optimistic with the progress in the south end of the village and despite new infestations near the north end, believes they are "small, patchy infestations" that can be eradicated.

Summer Program: Ms. Balloni reported that no applications were received for the program director position and only one person has indicated interest in lifeguarding this summer. Ms. Balloni will reach out to Cathy Murray at SCCS regarding the lifeguard class that she is conducting at the beginning of June.

Old Business

FEMA Grant: Village Clerk Ann Balloni, Village Engineer Ken Teter, and Village DPW Superintendent Kurt Wilmot met with Department of Homeland Security representative, Ron Palousek to discuss grant options. Mr. Palousek strongly encouraged applying for a new generator with associated electrical upgrades at the wastewater treatment plant. The grant is a 90/10 match with potential funding of approximately \$250,000.00.

Trustee Miller suggested applying for upgrading/building a new treatment plant and referred to a report by MRB Group for the Cayuga County Water & Sewer Authority (CCWSA) documenting the needed upgrades for the WWTP to handle the planned sewer lines to Honoco Road. Ms. Balloni noted that, per the conversation with Mr. Palousek, new infrastructure was not included in this grant but agreed to call Mr. Palousek and confirm the types of projects that are being funded.

WIIA Grant: The Village Board discussed with Mr. Teter the \$3,000,000.00 awarded to the village through the Water Infrastructure Improvement Act (WIIA) grant. The application process was delayed due to the Covid-19 pandemic, but Mr. Teter, Mayor Bennett, and Chris Lawton from Barton & Loguidice engineering firm completed and submitted the application in November 2021.

Discussion on the best use for the funding included a new intake pipe for the current water plant, owned and operated by Wells College, or using the money towards a new water plant. Wells College has also applied for funding for an intake pipe and have reversed their stance from 2017 that they wanted “out of the water business”. Mayor Orman suggested a meeting with village officials, Wells College, CCWSA, and Cayuga County Department of Health to discuss a coordinated plan.

New Business

IT Recommendations: Jon Gans discussed options for videoconferencing, revising the village website, security cameras, and upgrading the computers/security at the WWTP.

Videoconferencing Resolution: Village Attorney, Tom Blair, recommended adopting a local law, as opposed to a resolution, and Ms. Balloni is conferring with him on the language for introduction at the May 18, 2022 meeting.

CCWSA Lead Agency Notification: On motion by Trustee Murphy, seconded by Trustee Miller, the Village Board, as an involved agency, voted to support the CCWSA designation as Lead Agency for the coordinated State Environmental Quality Review for the CCWSA Regional Water Project.
AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl
NAYS: None
Motion carried unanimously.

Cable Franchise Agreement: Trustee Murphy will coordinate with Mr. Blair and Charter Communications on the franchise renewal.

May Village Association Dinner: Mayor Orman suggested hosting the dinner at the Wells College Golf Club on May 24. Mayor Orman instructed the clerk to poll the other villages regarding an earlier start time of 5:30.

Adjournment: On motion by Trustee Miller, seconded by Trustee Bianconi, the Village Board voted to adjourn the meeting at 7:40 p.m.
AYES: Bianconi, Miller, Murphy, Orman, and Zimdahl
NAYS: None
Motion carried unanimously.

Respectfully submitted,

Ann Balloni
Village Clerk