## **NOTICE TO BIDDERS AND OFFERORS**

**NOTICE IS HEREBY GIVEN** that the Aurora Ledyard Fire District (The District) will receive sealed bids or offers for a new Vacuum Tanker with associated and related miscellaneous equipment, as listed in the specifications for the truck. Included in the specifications are various alternate bids and options for pricing.

All sealed bids and offers, and all bids and offers for the alternate bids and options must be received and filed with the Secretary of the Aurora Ledyard Fire District Deborah Brooks and/or the Board Chair Bill Mullarney either electronically or in writing prior to the bid opening date and time set forth below, at which time said bids and offers will be publicly opened and read.

No changes to the submitted bids and offers will be accepted at any time after the bid opening date and time.

A bid bond or certified check in the amount of at least 10 % of the amount bid must accompany bids and offers submitted in the forms and substance as set forth in the specifications.

The prices set forth in the bids and offers must be binding and firm for 120 (one hundred twenty) days subsequent to bid opening, and the price must be firm during the contingency periods below, whichever is longer.

The specifications and bid instructions may be obtained from the Aurora Ledyard Fire District via an email request to the Aurora Ledyard Fire District Secretary at <u>3broncoo2@gmail.com</u> and to the District Chair at <u>mullarneyw@gmail.com</u>. The district will arrange for pick-up, mailing, or emailing the instruction to bids and specifications. All bidders or offerors submitting a bid must have supplied the District with a deposit to be considered for award. Checks shall be made payable to The Aurora Ledyard Fire District. Refunds will be made in accordance with the instruction for bids. Bidders or offerors requesting arrangements other than U.S. Mail shall be responsible for making such arrangements and all associated costs.

All sealed bids submitted in an electronic format shall be transmitted by bidders to the receiving device designated by this fire district as <u>mullarneyw@gmail.com</u>. The method used to receive electronic bids shall comply with the State Technology Law. All bids must, at a minimum

- 1) document the time and date of receipt of each bid received electronically,
- 2) Authenticate the identity of the sender,
- 3) Ensure the security of the information transmitted; and

4) Ensure the confidentiality of the bid until the time and date established for the opening of bids.

The timely submission of an electronic bid by all bidders shall be the responsibility solely of each prospective bidder. It is the sole responsibility of the bidder to make a bid in the electronic format. The Aurora Ledyard Fire District assumes no responsibility for failure to receive an electronic bid, or delays or interruptions in the receiving device designated for the submission and receipt of electronic bids by the Aurora Ledyard Fire District.

## THE AURORA LEDYARD FIRE DISTRICT FIRE DISTRICT RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS AND OFFERS.

All bids and offers accepted are subject to a written contract awarded by the Aurora Ledyard Fire District Board of Fire Commissioners (Board). In addition, all contracts are subject to the terms and conditions of the attached bid documents and requirements set forth herein.

BID NUMBER: 2024-1 BID OPENING DATE: April 19, 2024

## LOCATION OF BID OPENING:

Aurora FD Fire House 456 Main Street, Aurora, NY 13026 Date of bid Opening: April 19, 2024 Time of Bid Opening: 6:00pm Email address for electronic bid submission: <u>mullarneyw@gmail.com</u> Address for mail submission: Deborah Brooks, Secretary Aurora Ledyard Fire District PO Box 171 Aurora, NY 13026

## **CONTINGENCIES**

The contract to purchase the vehicle after the bid is awarded and the prices set forth in the bids and offers must be binding and firm for one hundred twenty days (120) days subsequent to bid opening, or sixty (60) days after the period of contingencies as set forth below has expired, whichever is longer. Such contract is further contingent upon a successful acceptance of such contract by the Board of Fire Commissioners and a favorable permissive referendum thereon regarding the transfer of monies from the Aurora Ledyard Fire District's Equipment Reserve Fund.