



Dear Board of Trustees,

I have an apartment building at 358 Main Street. Each apartment has its own water meter enabling each tenant to pay their own water bill based upon the amount of water they use. The new system charges each of my tenants a flat fee of \$372.75 a quarter.

I spoke with Mike White regarding the option to have one meter for the entire building and he said it was allowed and that other apartment buildings currently operate in that fashion. I have scheduled a plumber to convert the current multi meter environment to a single meter and will coordinate with Mike on the installation. He will provide a new meter so that future readings may be obtained much easier from the outside of the building. I am assuming I will be able to complete the conversion before the end of the month.

With this letter, I am requesting a refund for the fees that have been charged under the new billing approach, net of the quarterly fixed price for a single meter.

The billing periods in question are April through June and July through September.

Meters numbered 1125B and 1125C are paid by the tenants. I assume you would refund each of them \$745.50 for those two quarters.

If the village could provide me with the actual meter readings for these two meters for the **first two quarters**, I will be able to work with tenants to calculate the percentage for their portion of the new fixed amount.

Meters numbered 1125A and 1125 are paid by me and I assume my refund would be \$745.50 for both meters due to deducting the fixed fee of \$745.50 for the single meter.

Going forward the quarterly billing for the new meter would be sent to me.

Thank you for considering my request for a refund.