

**DRAFT**

**Community Preservation Panel January 7, 2026 Public Hearing and Regular Meeting Minutes**

The meeting was held at the Aurora Firehouse meeting room at 7:00 p.m.

**Present:** Chairperson Jim Burkett, Claire Morehouse, Julia Rossmann, and John Wendler

**Absent:** Jeff Blum

**Others Present**

**Village Officials:** Clerk Ann Balloni, Historian Dr. Linda Schwab, and ZBA member Laura Holland

**Call to Order:** Mr. Burkett called the meeting to order at 7:00 p.m.

**Public Hearing for Application #25-34 from Mark Ferrari for replacement windows at 316 Main Street (Tax Map #182.13-1-33)**

On motion by Morehouse, second by Wendler, the CPP voted to open the public hearing for Application #25-34 at 7:01 p.m.

**AYES:** Burkett, Morehouse, Rossmann, and Wendler

**NAYS:** None

**ABSENT:** Blum

Motion carried.

**Public Comment**

**Dr. Linda Schwab:** Dr. Schwab confirmed that the replacement windows are on the east side of the building. Dr. Schwab advised replacing with “reused historic windows” and recommended Historic Ithaca as a resource.

**Adjournment:** On motion by Wendler, second by Morehouse, the CPP voted to close the public hearing for Application #25-34 at 7:03 p.m.

**AYES:** Burkett, Morehouse, Rossmann, and Wendler

**NAYS:** None

**ABSENT:** Blum

Motion carried.

Mr. Burkett called the regular meeting to order at 7:04 p.m.

**Changes to the Agenda:** No changes.

**Approval of Minutes:** On motion by Rossmann, seconded by Wendler, the CPP voted to approve the December 3, 2025 minutes.

**AYES:** Burkett, Morehouse, Rossmann, and Wendler

**NAYS:** None

**ABSENT:** Blum

Motion carried.

**Announcements:** Ms. Balloni reported that the village was awarded a \$5 million WIIA grant for upgrades to the water plant.

**Old Business:** No Old Business was discussed.

**New Business**

**Application #25-34 from Mark Ferrari for replacement windows at 316 Main Street (Tax Map #182.13-1-33)**

Mr. Ferrari submitted plans to replace three windows and add a fourth on the east side of the building. The current windows are circa 1950's era.

Mr. Burkett noted that on another window project in the village, the replacement windows are identical to the original windows, echoing Dr. Schwab's recommendation of using historically accurate replacements.

On motion by Morehouse, second by Rossmann, the CPP voted to approve Application #25-34 as submitted.

AYES: Burkett, Morehouse, Rossmann, and Wendler

NAYS: None

ABSENT: Blum

Motion carried.

**Historic Interpretive Signage:** Dr. Schwab brought examples of signs that the Aurora Ledyard Historical Society is considering for Patrick Tavern and requested the CPP's opinion, prior to submitting a formal application. The panel was somewhat concerned with a parking sign attached to a chain blocking access to the front porch stairs due to safety issues.

The panel discussed if framed signs or frameless is preferred and noted the new signs on the Inns of Aurora trails. Dr. Schwab advised consistency throughout the village, including signage for the new park at the south end of the village. The CPP agreed that consistency is important and recommended that it be brought to the attention of the park committee.

**Adjournment:** On motion by Morehouse, seconded by Wendle, the CPP voted to adjourn the meeting at 7:45 p.m.

AYES: Burkett, Morehouse, Rossmann, and Wendler

NAYS: None

ABSENT: Blum

Motion carried.

Respectfully submitted,

Ann Balloni  
Village Clerk